



Xavier Charter School Board Meeting Minutes August 10, 2016 6:00 p.m.

I. Roll Call Attendance

5:59 p.m. call to order by chairperson, John Kapeleris. Debbi Burr- present, Heather Roberts – present, Brian Hilverda – absent, and John Kapeleris – present

II. Approval of Agenda – Amendment of the agenda included removing Executive Session due to no business at this time and item k was added because information was received today regarding a donated telescope and a decision needed to be made in a timely manner.

Motion: To approve the amended agenda; removing executive session and adding item k, donation of a telescope, under Action items

Made by: Heather Roberts

Seconded by: Debbi Burr

Result: all in favor; motion carries

III. Consent Agenda

- A. Approval of minutes from July 13th meeting
- B. Approval July Accounts Payable
- C. Approval July Building Petty Cash Accounts Payable
- D. Enrollment

Motion: To accept the consent agenda

Made by: Debbi Burr

Seconded by: Heather Roberts

Result: all in favor; motion carries

IV. Public Input – none

V. Reports/ Discussion Items

A. Lead Teacher/Head of Schools Reports/Student Outcomes

1. **Becky Baird- Grammar Schools:** She stated the teachers are continuing their teacher professional development which includes reading a book about James Madison and writing an academic article for future discussion.

2. **Lisa Thompson–Logic School:** She presented the teacher training schedule. She also stated that she will be reviewing what worked and did not

work regarding homework. She reported Mr. Dickson and Ms. Reyes went to a Singapore Training this summer and will report at the teacher training.

3. Brian Loosli – Rhetoric School: He stated he has been purchasing items to prepare the new classrooms. He also stated the bid for the gym curtain (3 sides and vinyl) was for \$14,000. Maddie Miller received the Spirit of Idaho Award for her Senior Project, which was the Hope for the Homeless Event.

4. Gary Moon – Head of Schools: Mr. Moon stated the teachers are required to come to school for trainings on the Aug 19, and the new teachers will be introduced to the mentor program. Silverback Learning has an evaluation tool that would make the process quick and easy. The Xavier website is almost completed. He met with Lance Clow and Terry Ryan about replication, becoming an innovative school, more freedom for charters to hire, out-of-district IEPs, and tapping into the local levies. They also discussed more freedom for charters to hire and Mr. Moon stated they are in the process of hiring a counselor and part-time administrator and finalizing the schedule for classes offered.

B. PFA Report – Cheri Aiella: She stated that the next meeting will be Sept. 8 at 3:15 p.m. and are going to do a Back-to-School Meet and Greet, Sept. 1 at 4-7 p.m. They will be holding meetings every other month.

C. Foundation – Mrs. Burr informed the Board that there are legal issues with being a foundation and being part of the school. She suggested changing the type of entity from a foundation to funding or making the foundation a separate entity. She also stated that other foundations have an executive director position which would help with the stability of this entity.

D. Registration- Mr. Moon stated that Ms. Stacey Young has compiled the forms and will be sending them out to parents.

E. Construction Update –Mr. Loosli stated that Mr. Kenny Anderson will be installing skirting and ramps in the next week, and the classrooms can be set up after the occupation permit is approved.

F. Traffic Safety – Mr. Kapeleris stated Mike Sullivan said that the pavement will be completed next month. Mr. Sullivan suggested using cones at the busy intersections.

G. Calendar Continuous Improvement Meeting – The Board scheduled to meet Sept 21st from 6-9pm.

VI. Action Items

A. Approve cross country coaches –

Motion: To approve cross country coaches pending the completion of certifications

Made by: Debbi Burr

Seconded by: Heather Roberts

Result: all in favor; motion carries

B. Approve academic eligibility guidelines – The trial period of the academic eligibility for cross-country is as proposed: Each week, the coach will receive lists of grades for each class once a week. For the first two weeks of the school year, grades from the last semester, in the prior school year, will be used for eligibility. The first time the students have below a C average in any class, they will receive a 2-week suspension. The 2nd offense will result in students no longer participating in cross-country for that school year.

Motion: To approve a trial period of the academic eligibility guidelines for cross-country

Made by: Debbi Burr

Seconded by: Heather Roberts

Result: all in favor; motion carries

C. Approve student handbooks

Motion: To approve student handbooks with new revisions

Made by: Debbi Burr

Seconded by: Heather Roberts

Result: all in favor; motion carries

D. Approve health insurance contribution –

Motion: To approve the continuation of the past year's plans

Made by: Debbi Burr

Seconded by: Heather Roberts

Result: all in favor; motion carries

Motion: To increase the employer amount of health insurance premiums by 30% or \$455 per employee

Made by: Debbi Burr

Seconded by: Heather Roberts

Result: all in favor; motion carries

E. Approve bus routes – Western State Bus- Representative of Western State Bus stated there are 4 different routes plus Boys and Girls busing.

Motion: To approve bus routes as presented

Made by: Debbi Burr

Seconded by: Heather Roberts

Result: all in favor; motion carries

F. Approve Custodial Contract– Mr. Moon stated the custodians will start the first day of school and continue through the first part of June.

Motion: To accept the custodial contract as presented

Made by: Debbi Burr

Seconded by: Heather Roberts

Result: all in favor; motion carries

G. Business Manager’s/Building Petty Cash Reconciliation Report – Sheryl Liu-Philo presented the monthly financial reports and gave the Board the opportunity to ask questions. She also informed the Board that the auditors came and everything went well. She also stated the 1st Federal Grant will be awarded to Xavier Charter School for the purchase of risers for Ms. Hall’s classroom.

Motion: To approve the Business Manager’s Report and the Building Petty Cash Reconciliation Report as accepted.

Made by: Debbi Burr

Seconded by: Heather Roberts

Result: all in favor; motion carries

H. Decennial – A representative stated that if Xavier Charter School wanted to sponsor Twin Falls Today Lunch, it would include introductions, presentations, Question & Answer, and a tour. It will cost \$100 for sponsorship and \$15 a plate for dinner. The sponsoring organization will need to provide a raffle item that would be from one of the Chamber of Commerce members. The Board decided to pursue reserving Tuesday, January 10, 2017. Mr. Kapeleris also presented the proclamation for the Xavier decennial. The proclamation will be sent to the city and county.

Motion: To approve the proclamation for the decennial celebration

Made by: Debbi Burr

Seconded by: Heather Roberts

Result: all in favor; motion carries

I. Formation of building committee – Mr. Kapeleris suggested forming a committee that identifies projected needs in the current and potential expanding building. Mr. Loosli will be the chairperson of the committee. The needs will be prioritized by the committee and, then, find bids for the projects. The one-page prioritized list will be presented to the foundation for potential donors and presented to the Board in October.

Motion: To approve the formation of the building committee with Mr. Loosli as chairperson and the rest of the committee to be determined

Made by: Debbi Burr

Seconded by: Heather Roberts

Result: all in favor; motion carries

J. Policy Review: Series 1000, 2000-2360 (1st Reading) - The board held the readings of these policies. Policies 1257 and 2301 were archived. Policies 1215, 1242, 1315, and 2340 will be on the action agenda for next month. The rest of the policies will be in consent agenda for next month.

Motion: To archive policy 1257
Made by: Debbi Burr
Seconded by: Heather Roberts
Result: all in favor; motion carries

Motion: To archive policy 2301
Made by: Debbi Burr
Seconded by: Heather Roberts
Result: all in favor; motion carries

K. Donation of a telescope – A telescope of 5 feet long and 200 pounds has been donated by Bob Sojka. The donor requested media coverage.

Motion: To accept the donation of a telescope
Made by: Debbi Burr
Seconded by: Heather Roberts
Result: all in favor; motion carries

VII. Adjourn

Motion: To adjourn at 10:03 p.m.
Made by: Debbi Burr
Seconded by: Heather Roberts
Result: all in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR

Proclamation for Xavier Charter Schools Decennial

Whereas, Xavier Charter Schools was granted Idaho charter school status on December 15th, 2006, as the first independent charter serving Twin Falls and surrounding Magic Valley communities; and

Whereas, Xavier Charter Schools has provided a classical education model based on the trivium to students in the Magic Valley for the last ten years; and

Whereas, Xavier Charter Schools' primary mission has been to nurture its students in virtue thus preparing them for every duty of life through recognition of The Good, the Beautiful, and the True; and

Whereas, Xavier Charter Schools has committed to carrying forth the Founding Fathers' hope that American schools teach students how to preserve a constitutional republic; and

Whereas, Xavier Charter Schools has participated in community service that reflects responsible citizenship in a democratic society; and

Whereas, Xavier Charter Schools began with 267 students but today has 683 students enrolled and has graduated 83 students since 2008; and

Whereas, other charter schools in Idaho have struggled financially to stay open due to inequities of facility funding, Xavier Charter Schools has attained financial stability with plans for expansion; and

Whereas, Xavier Charter Schools students have tested in the top 15% on the SAT; and

NOW, THEREFORE BE IT RESOLVED that the Twin Falls County Board of Commissioners shall commemorate December 15th, 2016, as

“Xavier Charter Schools Day”

and call upon the citizens of Twin Falls County to honor Xavier Charter Schools for its success and service to the people of Twin Falls County for the last ten years

NOW, THEREFORE BE IT RESOLVED, that I, Mayor Shawn Barigar, do hereby proclaim December 15th, 2016, as

“Xavier Charter Schools Day”

and call upon the citizens of the City of Twin Falls to honor Xavier Charter Schools for its success and service to the people of Twin Falls for the last ten years.