

Xavier Charter School Parent Faculty Association
Thursday September 8, 2011
Report of Meeting

Executive PFA Committee:

President: Delynn Bird

Vice President: Vacant

Treasurer: Mikal Bone

Treasurer: Christine Rasmussen

Secretary: Jodi Mehta

1. Reading of PFA Mission

2. Board Vacancy: The PFA currently has a board opening for Vice President; the main duties of this position will be event coordination and room rep coordination. PFA will be sending our e-mail and will request that anyone interested in filling position please contact the PFA. Each applicant will fill out a brief questionnaire and the PFA will select based on information provided.

3. Sign in: Please note that all attendees will be asked to sign into the PFA meeting using the computer located outside of the office.

4. 501c3 Under Xavier's :

- a. Discussion: PFA members discussed this option with several parents, previous board members and an independent accountant who specializes in non profit accounting. Some of the benefits: Save filing fee, PFA won't have to worry about quarterly tax filings, audit will be done annually under school audit at no charge to PFA, Justin is bonded, PFA board and school board will sign contract which outlines how monies will be dispersed. PFA will continue to keep own checking account, 3 board members must approve any expenditures, deposit statements will be sent to home of treasurer, deposits will continue to be made by PFA board member and the PFA will keep their own set of books for at least the first year.
- b. Motion: Mikal made motion that moving forward PFA would fall under schools 501c3. Christine seconded, no further discussion took place and all board members voted unanimously in favor of motion. Motion passed.

5. Treasurers Report

- a. Ending balance is \$30,289.76
- b. Deposits were \$1,572.86 and included jog-a-thon \$ and clothing sales.
- c. Payments: No payments made during this statement period, but do have \$50 outstanding payment that was used to purchase breakfast items for the staff.

6. Principals Report: Mr. Bomgardner

- a. Not at meeting

7. Fundraiser Acquisitions:

- a. Sound system purchased waiting for invoice from school.
- b. Library allocation is up to \$1500, will look at seating options for new library when library is complete.
- c. Playground equipment: Maybe installed as early as next week, school is still going through city hurdles.
- d. Sign: Melissa Crane looking at possibility of getting donation.
- e. Idaho High School Activities Association: At last board meeting request was made that PFA pay registration for membership into this association so that our students can participate in competition, etc. The cost varies depending on school size. After discussion, determined that this would be a good expenditure for the PFA.C
 - i. Christine made motion to approve up to \$1,500 membership into the Idaho High School Activities Association. Mikal made second, no further discussion and motion passed with approval by all board members.

8. Tentative Events:

- a. 10-29-11 Fall Frolic: Renee agreed to be faculty advisor for this event and will have her 4th grade class take the lead in planning this event. Cindy Bezas and Diane Stevens volunteer to assist with this event.
- b. 12-10-11 Breakfast: Looking into having another breakfast to raise money for a dishwasher in the kitchen.
- c. 05-18-11: Dance-a-thon, planning an all school dance-a-thon since secondary students enjoyed so much. Date is tentative and will be changed if this date interferes with state testing.

9. Fundraisers:

- a. Box Tops: die cut machine purchase with \$ from previous years. Will do drive sometime this year.
- b. Ink Cartridges: PFA will check with Hillary Biggers to get a box and inquire if she is still willing to oversee this project.

10. Sweatshirts:

- a. Information will be sent home via e-mail for the purchase of this year's sweatshirts. Cost will be \$25 for zip up and \$21 for pull-over. It has been confirmed the under the guidelines of Xavier's Dress Code, students may wear these sweatshirts to school.

11. Question or Comments on Agenda Items (10 Minutes): No questions/comments.

12. Meeting Adjourned